



**EUROPEAN COMMISSION**  
DIRECTORATE-GENERAL  
ECONOMIC AND FINANCIAL AFFAIRS  
Fiscal policy and policy mix  
**Euro Protection and euro cash**

## **PERICLES 2020 PROGRAMME**

### **2020 CALL FOR PROPOSALS REF. 2020 ECFIN 003/C5**

**Addressed to the Member States'  
competent national authorities<sup>1</sup>**

**Deadline**

**Monday, 20 April 2020  
Monday, 21 September 2020**

The standard forms referred to in the present Call for Proposals, as well as the Pericles 2020 Financial Guidelines for applicants and the model grant agreement form an integral part of the current call for proposals. They can be consulted and/or downloaded from the following link: [https://ec.europa.eu/info/funding-tenders/funding-opportunities/find-calls-funding-topic/funding-opportunities-economic-and-financial-affairs\\_en](https://ec.europa.eu/info/funding-tenders/funding-opportunities/find-calls-funding-topic/funding-opportunities-economic-and-financial-affairs_en) on the Directorate-General Economic and Financial Affairs' dedicated website for calls for proposals. Then please select the relevant call under reference '2020 ECFIN 003/C5'.

---

<sup>1</sup> Referred to in Article 2 (b) of the Council Regulation (EC) No 1338/2001 published in the OJ L 181, 04.07.2001, p. 6.

## 1 INTRODUCTION — BACKGROUND

The 'Pericles 2020' programme was adopted by Regulation (EU) No 331/2014 of the European Parliament and of the Council establishing an exchange, assistance and training programme for the protection of the euro against counterfeiting (the 'Pericles 2020' programme)<sup>2</sup>.

Counterfeiting continues to pose a major threat to the euro. According to the latest bi-annual press release on euro banknotes from the ECB<sup>3</sup>:

In 2019:

- 559 000 counterfeit euro banknotes were withdrawn from circulation. Over 70% (in the second half of 2019) of those counterfeits were euro 20 and euro 50 banknotes.
- 187 602 counterfeit euro coins were detected in circulation<sup>4</sup>.

The general objective of the 'Pericles 2020' programme (the programme) is to prevent and combat counterfeiting and related fraud, thus improving the competitiveness of the EU's economy and securing the sustainability of public finances.

As the successor of the 'Pericles' programme<sup>5</sup>, this programme continues the exchange, assistance and training programme for the protection of the euro against counterfeiting from 1 January 2014 to 31 December 2020.

The programme runs for 7 years to align its duration with that of the multiannual financial framework laid down in Council Regulation (EU, Euratom) No 1311/2013<sup>6</sup>.

## 2 OBJECTIVES — THEMES — PRIORITIES

The programme's specific objective is to protect euro banknotes and coins against counterfeiting and related fraud.

This can be fulfilled by:

- (i) supporting and supplementing the measures undertaken by the Member States and;
- (ii) assisting the competent national and EU authorities in their efforts to develop among themselves, together with the Commission, close and regular cooperation and to exchange best practice, including third countries and international organisations when appropriate.

Under this programme, proposals presented by Member States may include participation from third countries, when their participation is deemed necessary for protecting the euro.

As stated in the annual work programme<sup>7</sup>, the actions of the programme for 2020 that are deemed a priority to implement are the following:

---

<sup>2</sup> The application of Regulation (EU) No 331/2014 was extended to the non-participating Member States by Council Regulation (EU) 2015/768 of 11 May 2015 extending to the non-participating Member States the application of Regulation (EU) No 331/2014 of the European Parliament and of the Council establishing an exchange, assistance and training programme for the protection of the euro against counterfeiting (the 'Pericles 2020' programme).

<sup>3</sup> ECB press release of 24 January 2020:

<https://www.ecb.europa.eu/press/pr/date/2020/html/ecb.pr200124~242b62d123.en.html>

<sup>4</sup> Data available on CMS (the Counterfeit Monitoring System (CMS) is a database managed by the European Central Bank).

<sup>5</sup> 2001/923/ EC, OJ L 339, 21.12.2001, pp. 50-54.

<sup>6</sup> Council Regulation (EU, Euratom) No 1311/2013 of December 2013 laying down the multiannual financial framework for the years 2014-2020 (OJ L 347, 20.12.2013, p. 884).

1. supporting activities aimed at improving cooperation among those Member States which are particularly affected by the production and distribution of counterfeits;
2. fostering cooperation with authorities of those third countries where there is suspicion of or evidence of counterfeit euro production;
3. maintaining an efficient framework for protecting the euro in south eastern Europe;
4. topical developments: security features of euro coins, implementing Regulation (EU) No 1210/2010 'concerning authentication of euro coins and handling of euro coins unfit for circulation', distribution of counterfeits and high quality components on the internet, and support for the establishment/reinforcement of the National Central Offices (NCO's).

### 3 TIMETABLE

The deadlines for submitting the applications for this call for proposals are:

- **Monday 20 April 2020** (estimated budget is EUR 350 000); and
- **Monday 21 September 2020** (estimated budget is EUR 350 000).

An evaluation committee will analyse and evaluate the projects received by the first deadline stated in the call for proposals. If appropriations are available, the evaluation committee will hold another evaluation session in order to examine the applications received by the second deadline stated in the call for proposals.

Below is the **indicative schedule**:

Publication of the call	March 2020	March 2020
Deadline for submitting applications	<b>20 April 2020</b>	<b>21 September 2020</b>
Evaluation period	May/June 2020	September/October 2020
Information to applicants	June 2020	October/November 2020
Signature of grant agreements	June/July 2020	December 2020
Starting date of the action	After 1 September 2020	After 1 January 2021

### 4 BUDGET AVAILABLE – RATE OF CO-FINANCING

The maximum contribution for implementing the programme for 2020 is set at EUR 1 100 000, and is financed from the following heading of the general budget of the European Union for 2020: Budget item: 01 02 04 — protecting euro banknotes and coins against counterfeiting and related fraud.

The indicative **overall budgetary allocation** reserved for grants in 2020 amounts to EUR 700 000.

If the proposals received under the current call for proposals are not sufficient in number or in quality to allow for the budgeted sums to be allocated, a second call for proposals might be launched early in the fourth quarter of 2020. This second call for proposal will have a budget that corresponds to the residual funding from the sum of EUR 700 000 that is available for grants.

---

<sup>7</sup> The annual work programme is annexed to Commission Decision C(2019)8362 final on the adoption of the work programme for 2020 of the Pericles 2020 programme.

The **maximum rate of co-financing** by the Commission is 75 % of the total eligible costs incurred for the action. In exceptional and duly justified cases, the co-financing rate must not exceed 90 % of the eligible costs<sup>8</sup>.

Such duly justified cases include in particular:

- conferences, seminars and workshops taking place in third countries identified in priority action point b. of the Pericles 2020 strategy<sup>9</sup> and Turkey, as referred to in priority action c. of the Pericles 2020 strategy;
- actions addressing priority action point III of the Pericles 2020 strategy;
- actions introduced by competent national authorities that did not apply for Pericles funding in the calendar years 2017, 2018 and 2019 in order to encourage greater participation of the competent national authorities as underlined in the Mid-Term Evaluation of the 'Pericles 2020' programme (SWD(2017)443);
- Conferences, seminars and workshops inviting at least 70 participants from at least 10 countries in order to encourage greater participation of the competent national authorities as underlined in the Mid-Term Evaluation of the 'Pericles 2020' programme (SWD(2017)443).

## 5 ADMISSIBILITY REQUIREMENTS

To be admissible, applications must be:

- sent no later than the deadline for submitting applications referred to in section 3;
- submitted in writing (see section 14), using the application form and standard forms available at:  
[http://ec.europa.eu/dgs/economy\\_finance/procurement\\_grants/grants/proposals/index\\_en](http://ec.europa.eu/dgs/economy_finance/procurement_grants/grants/proposals/index_en); and
- drafted in one of the EU official languages.

Failure to comply with these requirements will lead to the application being rejected.

A version of the summary of the project and its expected results in English or French, (non-compulsory) will help in examining the file.

The **signed** application form must be submitted in original and copy format. If the form is altered the application may be disqualified.

To be valid, the application has to include the following documents:

- the grant application form, duly completed, dated, signed and containing a detailed description of the project (including detailed agenda) and accompanied by the required documents where applicable;
- the estimated budget in euro, indicating estimated itemised costs.

## 6 ELIGIBILITY CRITERIA

For UK applicants:

Please be aware that following the entry into force of the EU-UK Withdrawal Agreement<sup>10</sup> on 1 February 2020 and in particular Articles 127(6), 137 and 138, the references to natural or legal persons residing or established in a Member State of the

---

<sup>8</sup> Art. 10 (4) (*Types of financial support and co-financing*) Regulation (EU) No 331/2014 of the European Parliament and of the Council establishing an exchange, assistance and training programme for the protection of the euro against counterfeiting (the 'Pericles 2020' programme).

<sup>9</sup> The priorities of the Pericles 2020 programme for 2020 are laid out in the annual work programme and the update of the programme's strategy is included in its appendix, which is annexed to Commission Decision C(2019)806 final concerning the adoption of the work programme for 2020.

<sup>10</sup> Agreement on the withdrawal of the United Kingdom of Great Britain and Northern Ireland from the European Union and the European Atomic Energy Community.

European Union are to be understood as including natural or legal persons residing or established in the United Kingdom. UK residents and entities are therefore eligible to participate under this call.

## 6.1 Eligible applicants

Bodies eligible for funding under the programme must be the competent national authorities as defined in point (b) of Article 2 of Regulation (EC) No 1338/2001<sup>11</sup>.

**Supporting document:** Applicants and their affiliated entities must provide proof of their legal entity by filling in the standard legal entity form.

## 6.2 Eligible activities

The programme will be implemented by the following actions<sup>12</sup>:

a) **Exchange and dissemination of information, particularly through organising workshops, meetings and seminars, including training, targeted placements and exchanges of staff of competent national authorities and other similar actions. The exchange of information should among other things be targeted at:**

- o methodologies for monitoring and analysing the economic and financial impact of counterfeiting;
- o operation of databases and early warning systems;
- o use of detection tools with computer back-up;
- o enquiry and investigation methods;
- o scientific assistance, in particular scientific databases and technology that watch/monitor new developments;
- o protection of the euro outside the EU;
- o research actions;
- o provision of specific operational expertise.

b) **Technical, scientific and operational assistance, when necessary, as part of the programme, including in particular:**

- o any appropriate measure which establishes teaching resources at EU level, such as a handbook of EU legislation, information bulletins, practical manuals, glossaries and lexicons, databases, especially in the area of scientific assistance or technology watch or computer support applications, such as software;
- o relevant studies with a multidisciplinary and transnational dimension;
- o development of technical support instruments and methods to facilitate detection at EU level;
- o financial support for cooperation in operations involving at least two EU Member States when such support is not available from other programmes of European institutions and bodies.

c) **Grants to finance the purchase of equipment to be used by specialised anti-counterfeiting authorities of third countries to protect the euro against counterfeiting, whereby the purchasing of this equipment must not be the sole component of the grant agreement.**

---

<sup>11</sup> Art. 5 (*Bodies eligible for funding*) Regulation (EU) No 331/2014 of the European Parliament and of the Council establishing an exchange, assistance and training programme for the protection of the euro against counterfeiting (the 'Pericles 2020' programme).

<sup>12</sup> Art. 8 (*Eligible actions*) Regulation (EU) No 331/2014 of the European Parliament and of the Council establishing an exchange, assistance and training programme for the protection of the euro against counterfeiting (the 'Pericles 2020' programme).

## **Target groups**

The measures must demonstrate the transnational and multidisciplinary aspects of the fight against counterfeiting and must target the following groups<sup>13</sup>:

- staff of agencies engaged in detecting and combating counterfeiting, in particular police forces and financial administrations, depending on their specific functions at national level;
- customs;
- intelligence personnel;
- representatives of the national central banks, the mints, commercial banks and other financial intermediaries, in particular regarding the obligations of financial institutions;
- judicial officers, specialist lawyers and members of the judiciary who are combatting counterfeiting;
- any other group of specialists, such as chambers of commerce and industry or comparable structures capable of providing access to small and medium-sized enterprises, retailers and cash-in-transit companies.

Candidate countries and third countries are allowed to participate in the actions financed under the programme<sup>14</sup>.

## **Implementation period**

- Applications presented by Monday 20 April 2020 must refer to projects to be implemented after 1 September 2020.
- Applications presented by Monday 21 September 2020 must refer to projects to be implemented after 1 January 2021.

## **7 EXCLUSION CRITERIA**

### **7.1 Exclusion**

The authorising officer shall exclude an applicant from participating in call for proposals procedures where:

- (a) the applicant is bankrupt, subject to insolvency or winding-up procedures, its assets are being administered by a liquidator or by a court, it is in an arrangement with creditors, its business activities are suspended, or it is in any analogous situation arising from a similar procedure provided for under EU or national laws or regulations;
- (b) it has been established by a final judgment or a final administrative decision that the applicant is in breach of its obligations relating to the payment of taxes or social security contributions in accordance with the applicable law;
- (c) it has been established by a final judgment or a final administrative decision that the applicant is guilty of grave professional misconduct by having violated applicable laws or regulations or ethical standards of the profession to which the applicant belongs, or by having engaged in any wrongful intent or gross negligence, including, in particular, any of the following:
  - (i) fraudulently or negligently misrepresenting information required for the verification of the absence of grounds for exclusion or the fulfilment of eligibility or selection criteria or in the performance of a contract, a grant agreement or a grant decision;

---

<sup>13</sup> Art. 7 (*Target groups and joint actions*) Regulation (EU) No 331/2014 of the European Parliament and of the Council establishing an exchange, assistance and training programme for the protection of the euro against counterfeiting (the 'Pericles 2020' programme).

<sup>14</sup> Art. 6 (*Participation in the Programme*) Regulation (EU) No 331/2014 of the European Parliament and of the Council establishing an exchange, assistance and training programme for the protection of the euro against counterfeiting (the 'Pericles 2020' programme).

- (ii) entering into agreement with other applicants with the aim of distorting competition;
  - (iii) violating intellectual property rights;
  - (iv) attempting to influence the decision-making process of the Commission during the award procedure;
  - (v) attempting to obtain confidential information that may confer upon it undue advantages in the award procedure;
- (d) it has been established by a final judgment that the applicant is guilty of any of the following:
- (i) fraud, within the meaning of Article 3 of Directive (EU) 2017/1371 of the European Parliament and of the Council and Article 1 of the Convention on the protection of the European Communities' financial interests, drawn up by the Council Act of 26 July 1995;
  - (ii) corruption, as defined in Article 4(2) of Directive (EU) 2017/1371 or Article 3 of the Convention on the fight against corruption involving officials of the European Communities or officials of Member States of the European Union, drawn up by the Council Act of 26 May 1997, or conduct referred to in Article 2(1) of Council Framework Decision 2003/568/JHA, or corruption as defined in the applicable law;
  - (iii) conduct related to a criminal organisation, as referred to in Article 2 of Council Framework Decision 2008/841/JHA;
  - (iv) money laundering or terrorist financing within the meaning of Article 1(3), (4) and (5) of Directive (EU) 2015/849 of the European Parliament and of the Council;
  - (v) terrorist offences or offences linked to terrorist activities, as defined in Articles 1 and 3 of Council Framework Decision 2002/475/JHA, respectively, or inciting, aiding, abetting or attempting to commit such offences, as referred to in Article 4 of that Decision;
  - (vi) child labour or other offences concerning trafficking in human beings as referred to in Article 2 of Directive 2011/36/EU of the European Parliament and of the Council;
- (e) the applicant has shown significant deficiencies in complying with main obligations in the performance of a contract, a grant agreement or a grant decision financed by the Union's budget, which has led to its early termination or to the application of liquidated damages or other contractual penalties, or which has been discovered following checks, audits or investigations by an authorising officer, OLAF or the Court of Auditors;
- (f) it has been established by a final judgment or final administrative decision that the applicant has committed an irregularity within the meaning of Article 1(2) of Council Regulation (EC, Euratom) No 2988/95;
- (g) It has been established by a final judgement or final administrative decision that the applicant has created an entity in a different jurisdiction with the intent to circumvent fiscal, social or any other legal obligations of mandatory application in the jurisdiction of its registered office, central administration or principal place of business;
- (h) it has been established by a final judgement or final administrative decision that an entity has been created with the intent referred to in point (g);
- (i) for the situations referred to in points (c) to (h) above, the applicant is subject to:
- (i) facts established in the context of audits or investigations carried out by European Public Prosecutor's Office after its establishment, the Court of Auditors, the European Anti-Fraud Office or the internal auditor, or any other check, audit or control performed under the responsibility of an authorising officer of an EU institution, of a European office or of an EU agency or body;

- (ii) non-final judgments or non-final administrative decisions which may include disciplinary measures taken by the competent supervisory body responsible for the verification of the application of standards of professional ethics;
- (iii) facts referred to in decisions of persons or entities being entrusted with EU budget implementation tasks;
- (iv) information transmitted by Member States implementing Union funds;
- (v) decisions of the Commission relating to the infringement of Union competition law or of a national competent authority relating to the infringement of Union or national competition law; or
- (vi) decisions of exclusion by an authorising officer of an EU institution, of a European office or of an EU agency or body.

## **7.2 Remedial measures**

If an applicant declares in the declaration of honour form one of the situations of exclusion listed above (see section 7.1), it must indicate the measures it has taken to remedy this exclusion situation, therefore demonstrating its reliability.

This may include technical, organisational and personnel measures to correct conduct and prevent further occurrence, and compensation for damages or payment of fines, any outstanding taxes, and/or social security contributions.

The relevant documentary evidence which shows the remedial measures taken must be provided in annex to the declaration. This does not apply to situations referred to in point (d) of section 7.1.

## **7.3 Rejection from the call for proposals**

The authorising officer shall not award a grant to an applicant who:

- (a) is in an exclusion situation established in accordance with section 7.1; or
- (b) has misrepresented the information required as a condition for participating in the procedure or has failed to supply that information; or
- (c) was previously involved in the preparation of documents used in the award procedure where this entails a breach of the principle of equal treatment, including distortion of competition, that cannot be remedied otherwise.

The same exclusion criteria apply to affiliated entities.

## **7.4 Supporting documents**

Applicants and affiliated entities must provide a declaration on their honour certifying that they are not in one of the situations referred to in Articles 136(1) and 41 of the Financial Regulation<sup>15</sup> by filling in the relevant standard form published with the call for proposals.

# **8 SELECTION CRITERIA**

## **8.1 Financial capacity**

The verification of the financial capacity does not apply to public bodies.

Applicants must have stable and sufficient sources of funding to maintain their activity throughout the duration of the grant and to participate in its funding.

---

<sup>15</sup> The Financial Regulation is published at:  
[http://ec.europa.eu/budget/biblio/documents/regulations/regulations\\_en.cfm](http://ec.europa.eu/budget/biblio/documents/regulations/regulations_en.cfm)



The applicants' financial capacity will be assessed based on a declaration on honour by filling in the relevant standard form published with the call for proposals. This declaration is part of the declaration used for exclusion criteria (see section 7.4). Only one declaration covering both aspects (exclusion and capacity) should be provided.

a) Low value grants ( $\leq$  EUR 60 000):

- A declaration on their honour.

b) Grants > EUR 60 000:

- A declaration on their honour.
- The standard table containing a 'simplified presentation of the balance sheet and profit and loss account' for the 2 last financial years for which accounts have been closed. When requested, the applicant must also provide further information.
- For newly created entities: the business plan might replace the above documents.

## 8.2 Operational capacity

Applicants must have the professional competencies as well as suitable qualifications necessary to complete the proposed action.

Applicants must therefore describe their operational resources (technical, management) and the professional skills and qualifications needed to successfully implement the proposed action.

### Supporting document:

In this respect, applicants have to submit a **declaration on their honour** by filling in the relevant standard form published with the call for proposals. This declaration is part of the declaration used for exclusion criteria (see section 7.4). Only one declaration covering both aspects (exclusion and capacity) should be provided.

## 9 AWARD CRITERIA

Eligible applications/projects will be assessed based on the following criteria:

Criteria	Max score (in points)
Compliance with the programme's objectives and specific target groups as defined above	30
Complementarity with previous, current or future projects carried out or planned at national or European level in combating currency counterfeiting	15
European dimension, including in particular aspects that relate to cooperation with the ECB and Europol	15
The intrinsic quality of the project in terms of its conception, organisation, presentation and objectives	15
Cost-effectiveness ratio <sup>16</sup>	15
The impact of the anticipated results on the attainment of the Programme's objectives	10

<sup>16</sup> In particular, the relevance and quality of the means of implementation and the resources deployed in relation to the objectives envisaged. With regard to conferences/seminars, workshops, technical training sessions and staff exchanges, this is based on the following calculation: total cost of the action/number of implementation days as stated in the agenda/total number of participants (including organisers, trainers and presenters). A day of implementation is considered to be a day during which the agenda points of the action are implemented, with the exception of social events such as welcome/farewell dinners.

## 10 LEGAL COMMITMENTS

If the Commission awards a grant, a grant agreement, drawn up in euro and detailing the conditions and level of funding, will be sent to the applicant, as well as the information on the procedure to formalise the agreement of the parties.

Two copies of the original agreement must be signed first by the beneficiary and returned to the Commission immediately. The Commission will sign it last.

## 11 PAYMENT ARRANGEMENTS

### 11.1 Pre-financing payment

The signature of the grant agreement by both parties will allow the Commission to make 50 % of the approved grant available as a pre-financing payment within 30 calendar days from the date of the Commission's final signature.

At the applicant's request, the Commission can decide to increase this pre-financing payment to a maximum of 70 % of the approved grant, when at least one of the following conditions applies:

- most of the action is implemented in a third country and the final payment of suppliers cannot be postponed;
- the applicant does not have its own specific budget available to advance payments; and
- the effective implementation of the action is at risk without an increased advance payment.

### 11.2 Payment of the balance

The remaining part of that grant will be paid when the final documents supporting the expenditure incurred have been received and approved as specified in the special conditions of the grant agreement.

The Commission will establish the amount of this payment based on the calculation of the final grant amount. If the total amount of earlier payments is higher than the final grant amount, the beneficiary will be required to reimburse the amount paid in excess by the Commission through a recovery order.

### 11.3 Calculation of the final grant amount

The Commission calculates the final amount of the grant when the balance is to be paid. The calculation involves the following steps:

#### **Step 1 — Application of the reimbursement rate to the eligible costs**

The amount under step 1 is obtained by applying the reimbursement rate specified in the grant agreement to the eligible costs actually incurred and accepted by the Commission.

#### **Step 2 — Limit to the maximum amount of the grant**

The total amount that the Commission pays to the beneficiaries may not in any circumstances exceed the maximum amount of the grant as indicated in the grant agreement. If the amount obtained following step 1 is higher than this maximum amount, the final amount of the grant is limited to this maximum amount.

## **12 USE OF PROJECTS' RESULTS AND PUBLICITY**

### **12.1 Use of Projects' results**

Without prejudice to the fact that ownership of the results (tangible and intangible) of the action must be vested in the beneficiary, including industrial and intellectual property rights, and related reports and other documents, the beneficiary grants the EU the right to use the results of the action for the purposes specified in the signed grant agreement.

### **12.2 Publicity by the beneficiaries**

Beneficiaries must clearly acknowledge the EU's contribution in all publications or in conjunction with activities for which the grant is used (Article II.8.1 of the grant agreement).

In this respect, beneficiaries are required to give prominence to the name and emblem of the European Commission on all their publications, posters, programmes and other products produced under the co-financed project. To do this they must use the text, the emblem and the disclaimer in accordance with the details provided in the grant agreement.

In practice, all products (publications, brochures, press releases, videos, CDs, posters and banners, and especially those associated with conferences, seminars and information campaigns) must state the following: *"This (publication, conference, ...) has received financial support from the Pericles 2020 Programme)."*

The European emblem must appear on every publication or other material produced. Please see:

[http://ec.europa.eu/dgs/communication/services/visual\\_identity/pdf/use-emblem\\_en](http://ec.europa.eu/dgs/communication/services/visual_identity/pdf/use-emblem_en)

If this requirement is not fully complied with, the beneficiary's grant may be reduced according to the provisions of the grant agreement.

### **12.3 Publicity by the Commission**

Except for scholarships paid to natural persons and other direct support paid to natural persons in most need, all information about grants awarded in the course of a financial year must be published on an internet site of the European Union institutions no later than the 30 June of the year following the financial year in which the grants were awarded.

The Commission will publish the following information:

- the beneficiary's name;
- the beneficiary's address when they are a legal person, or region when the beneficiary is a natural person, as defined on the NUTS 2 level<sup>17</sup> if they are domiciled within the EU or equivalent if domiciled outside the EU;
- subject of the grant;
- amount awarded.

Upon a reasoned and duly substantiated request by the beneficiary, the publication shall be waived if such disclosure risks threatening the rights and freedoms of individuals concerned as protected by the Charter of Fundamental Rights of the European Union or harms the commercial interests of the beneficiaries.

---

<sup>17</sup> Commission Regulation (EC) No 105/2007 of 1 February 2007 amending the annexes to Regulation (EC) No 1059/2003 of the European Parliament and the Council on the establishment of a common classification of territorial units for statistics (NUTS), OJ L39, 10.2.2007, p.1.

### 13 PROCESSING OF PERSONAL DATA

The reply to any call for proposals involves personal data being recorded and processed (such as name, address and CV). Such data will be processed according to Regulation (EU) 2018/1725<sup>18</sup>.

Unless indicated otherwise, any personal data will be processed solely for evaluation purposes under the call for proposals by the Head of Unit 'Finance' of Directorate General for Economic and Financial Affairs (DG ECFIN), who will be acting as data controller; the practical organisation of the data processing being assured by the Head of Unit of 'Euro Protection and Euro Cash' of DG ECFIN.

The Commission may register personal data in the Early Detection and Exclusion System, should the beneficiary be in one of the situations mentioned in Articles 136 and 141 of Regulation (EU, Euratom) 2018/1046<sup>19</sup>.

For more information see the Privacy Statement on:

[https://ec.europa.eu/info/funding-tenders/rules-public-procurement/data-protection-public-procurement-procedures\\_en](https://ec.europa.eu/info/funding-tenders/rules-public-procurement/data-protection-public-procurement-procedures_en).

### 14 PROCEDURE FOR THE SUBMISSION OF PROPOSALS

One original and one copy of the grant application form and of all required documents MUST be sent within the set deadlines stipulated in section 3:

- BY POST (preferably by means of REGISTERED MAIL — date of postmark serving as evidence of date of sending);
- or BY COURIER SERVICES (date of deposit slip serving as evidence of date of sending)

The proposal must be placed inside two closed envelopes addressed as indicated below.

The **inner envelope** must be marked as follows: "CALL FOR PROPOSALS REF. 2020 ECFIN 003/C5 – NOT TO BE OPENED BY THE INTERNAL MAIL DEPARTMENT".

<b>BY POST OR COURIER SERVICES (ONE ORIGINAL, ONE COPY)</b>	<b>European Commission</b> <b>Call 2020 ECFIN 003/C5 PERICLES</b> Attn. Mr Henrik KERSTING, Head of Unit ECFIN R2 — Finance Directorate-General for Economic and Financial Affairs Office CHAR 13/056 1049 Brussels Belgium
---	--

<sup>18</sup> Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC.

**OR DELIVERED BY HAND**, in person or by an authorised representative (date of acknowledgement of receipt by the Commission serving as evidence of date of sending) to the following address:

<b>BY HAND (ONE ORIGINAL, ONE COPY)</b>	<p>Main entrance of the building of the European Commission's Central Mail Department Avenue du Bourget 1 - 1140 Brussels (Evere) This service is open from 8h to 17h from Monday to Thursday and from 8h to 16h on Friday; it is closed on Saturdays, Sundays and Commission holidays.</p> <p>With the following message:</p> <p><b>Call 2020 ECFIN 003/C5 PERICLES</b> Attn. Mr Henrik KERSTING, Head of Unit ECFIN R2 — Finance Directorate-General for Economic and Financial Affairs Office CHAR, 13/056 B-1049 Brussels Belgium</p>
---	---

The grant application form, the 'estimated budget' and all required documents **MUST ALSO** be sent by **EMAIL** to the below address. The budget form must also be provided in **excel** format.

<b>BY EMAIL</b>	<a href="mailto:ECFIN-PERICLES@ec.europa.eu">ECFIN-PERICLES@ec.europa.eu</a>
-----------------	--

In the event of contradiction between the submitted paper version of the proposal and the electronic version received via email, the paper version prevails.

The application must be signed by the person authorised to enter into legally binding commitments on behalf of the applicant.

Applications should be submitted using the standard application form and required annexes which can be downloaded from the website  
[http://ec.europa.eu/dgs/economy\\_finance/procurement\\_grants/grants/proposals/index\\_en](http://ec.europa.eu/dgs/economy_finance/procurement_grants/grants/proposals/index_en).

The application cannot be modified after the deadline for submission. However, if there is a need to clarify certain aspects or to correct clerical mistakes, the Commission may contact the applicant during the evaluation process.

Applicants will be informed in writing about the results of the selection process.

## **15 CONTACTS**

Questions about the call for proposals may be sent, to the following email address: [ECFIN-PERICLES@ec.europa.eu](mailto:ECFIN-PERICLES@ec.europa.eu) clearly indicating the reference of the call for proposals: 2020 ECFIN 003/C5 in the subject line of the email.